

# WOLVERHAMPTON HEALTH AND WELL BEING BOARD

## TRANSFORMATION COMMISSIONING BOARD

Minutes of meeting held on Wednesday 5<sup>th</sup> November 2014  
at the Civic Centre

<b>PRESENT:</b>	<b>Helen Hibbs</b>	- WCCG ( <b>Chair</b> )
	<b>Tony Ivko</b>	- WCC Assistant Director
	<b>Viv Griffin</b>	- WCC Assistant Director
	<b>Sarah Fellows</b>	- WCC Head of Commissioning
	<b>Steve Brotherton</b>	- WCC Head of Commissioning
	<b>Kathy Roper</b>	- WCC Head of Commissioning
	<b>Ros Jervis</b>	- WCC Assistant Director
	<b>Noreen Dowd</b>	- WCCG
	<b>Sarah Carter</b>	- WCCG
	<b>Maxine Bygrave</b>	- HealthWatch Wolverhampton
<b>IN ATTENDANCE:</b>	<b>Amrita Sharma</b>	- WCC Regulation & Business Support Officer
<b>APOLOGIES:</b>	<b>Sarah Norman</b>	- WCC Director of Community Services
	<b>Claire Skidmore</b>	- WCCG

		ACTION
1.	<p><b>Notes of previous meeting</b></p> <p>Notes of the meeting held on the 10<sup>th</sup> September 2014 were accepted as a true and accurate record of the meeting subject to the following amendment:</p> <p><b>3. Better Care Fund</b> <i>The first draft of revised proposals will be presented to the TCB in January 2015 <u>not</u> November 2014.</i></p>	
2.	<p><b>Better Care Fund</b></p> <ul style="list-style-type: none"><li>• SC confirmed the Wolverhampton BCF application had now received approval from NHS England and was not required to undergo any further approval processes via this route.</li><li>• A Relationship Manager would now be allocated to work with Wolverhampton here onwards.</li><li>• Next steps would include developing a corresponding Communications Plan to ensure all stakeholders and partners are kept informed of progress and engaged in the development of the BCF delivery plan.</li><li>• SC formally thanked all partners for their support and contribution in developing the Wolverhampton BCF.</li></ul>	

3.	<b>Urgent Care &amp; Emergency Services</b> <ul style="list-style-type: none"> <li>• ND reported that Wolverhampton Accident &amp; Emergency (A&amp;E) Department had been under significant pressure and whilst failing to reach their 95% target earlier had now managed to climb to 98%.</li> <li>• Systems in plan have now been signed off and are being received well; all key schemes have now been put into action, which involve developing primary care models for the future and reducing emergency admissions to hospitals.</li> <li>• Scenario testing workshop to be held on 21<sup>st</sup> November 2014; invited representation from all partners.</li> <li>• Procurement plan to be presented to the CCG Governing Body seeking approval to go out to tender to provide additional beds for Cannock.</li> <li>• Board were also advised that the Psychiatric Liaison Service in A&amp;E commenced in October 2014; a specialist Doctor would now be helping to transition work to nurses beyond the end of November 2014. This had already resulted in much improved response to dealing with patients and throughput.</li> </ul>	
4.	<b>Community and Primary Care</b> <ul style="list-style-type: none"> <li>• Board noted that the workshop held on the 6<sup>th</sup> October had been well attended by stakeholders with over 44 representatives taking part. The workshop provided an opportunity to map current services across the city and identify further opportunities for delivering community and primary care.</li> <li>• SC reported that the emerging model of three points of entry within three individual neighbourhoods across the city was very much a community project. The operational model had already received a very positive response from the LMC (Local Medical Committee).</li> <li>• HH reported that NHS England were also in the process of developing a heat map to help identify where new models of primary care were being developed across the region. NHS England's 'Forward View' document further sets out the direction of travel in reference to community and primary care; this would prove helpful in assisting us to develop our own strategy.</li> </ul>	
5.	<b>Mental Health</b> <ul style="list-style-type: none"> <li>• The Board were updated on events and developments underpinning the Mental Health Strategy. SF confirmed that the Crisis Care online facility was on target to go live by mid November 2014.</li> <li>• A regional Mental Health Crisis Concordat event is also planned for the 14<sup>th</sup> November 2014; this serves to provide an opportunity to share good practice guidance for our local plans. The Concordat is about preventing crisis by ensuring we are more responsive across the whole pathway.</li> <li>• SF also reported on the recent opportunity to apply for funding from the NHSE Area Team for a proportion of £1.4(m) available across the region to support work around the Concordat; early indications</li> </ul>	

	suggested that Wolverhampton had been successful in securing £300k, but awaiting formal confirmation.	
<b>6.</b>	<b>Intermediate Care</b> <ul style="list-style-type: none"> <li>SC reported on work being undertaken to map current pathways of service users; this was providing some very insightful information which would assist in the design and development of our recovery, primary care and intermediate care pathways. Proposals for the re-design model would be considered over the forthcoming weeks.</li> </ul>	
<b>7.</b>	<b>Dementia Strategy</b> <ul style="list-style-type: none"> <li>Al reported that work progressing on the Dementia Strategy refresh and development of the Dementia Pathway.</li> </ul>	
<b>8.</b>	<b>Future Integrated Commissioning arrangements</b> <ul style="list-style-type: none"> <li>ND advised the Board on the re-design of future joint commissioning arrangements to support the delivery of the Better Care Fund, potentially via four integrated commissioning teams. Detailed proposals will be shared with the Board and stakeholders in the near future.</li> <li>A working group of lead officers from both the CCG and WCC have been meeting on a fortnightly basis to progress these proposals with a view to rolling out a six month pilot with effect from November which will be reviewed in March 2015. Finalised proposals will be presented to the next meeting of the Board.</li> </ul> <b>ACTIONS</b> <ul style="list-style-type: none"> <li>Proposals in respect of future integrated commissioning arrangements to be presented to the Board at their next meeting.</li> </ul>	<b>ND</b>
<b>9.</b>	<b>All Age Disability Services Strategy</b> <ul style="list-style-type: none"> <li>KR Presented the Board with an update on the implementation of the All Age Disability Strategy which serves to provide an overarching framework to support the delivery of key legislation and local policy in reference to children, young people and adults who have particular disabilities.</li> <li>The focus of the strategy is centred around the following key areas: <ul style="list-style-type: none"> <li>- lifelong learning</li> <li>- Family and Friends</li> <li>- Achieving Independence with Choice and controls</li> <li>- Being Economically Active</li> <li>- An Accessible City</li> <li>- Health and Wellbeing</li> </ul> </li> <li>Work is currently underway to develop the 'Local Offer' and will be looking to engage young people in this process.</li> <li>There remains a need to improve links into the Adult Education Service to increase pathways into employment for people with learning</li> </ul>	

	disabilities.	
<b>10.</b>	<b>Any Other Business</b> <ul style="list-style-type: none"> <li>The Board were alerted to proposals concerning the development of a medium/secure unit opposite New Cross Hospital. It was noted that no consultation had been undertaken with either the CCG or WCC as part of the wider planning application. HH agreed to write to the Planning Committee expressing the Boards disquiet over these proposals; AI to also share these concerns with Councillor Steve Evans.</li> </ul>	<b>HH / AI</b>
<b>11.</b>	<b>Date of Next meeting</b>  Wednesday 21 <sup>st</sup> January 2015 at 11.00am	

## ADULT DELIVERY BOARD

### ACTIONS LOG

[Appendix.1]

#### Summary of key Actions

Ref	Date	Action	Owner	Status	Notes
057	10.9.14	<del>Refreshed Terms of Reference to reflect the new Board membership and roles to be presented to next meeting.</del>	<del>ND/VG</del>	<del>Closed</del>	05.11.14 – Draft ToRs shared with Board for consideration and feedback to VG by end November.
057a	5.11.14	Finalised Terms of Reference to be presented to Board at next meeting for ratification.	VG	OPEN	
058	10.9.14	<del>Board to be presented with regular updates on the performance of the Mental Health Strategy and Implementation Plan.</del>	<del>SF</del>	<del>Closed</del>	05.11.14 – Update on Mental Health Strategy presented to Board
059	10.9.14	Work be undertaken around the wider determinants of health i.e. employment etc. to encourage more of a geographical focus on these issues; update on specific initiatives that are achievable to be presented to a future meeting of the Board.	SF	OPEN	
060	10.9.14	Work to be undertaken with NHS England Areas Team to look at how to reduce numbers of children stepping down from Tier 4 and maintaining an integrated approach. Update report to be presented to future Board meeting.	SF	OPEN	
061	10.9.14	Dementia Strategy to be further developed to provide more strategic direction and relevant information.	AI / ND	OPEN	
062	10.9.14	Revised draft Dementia Strategy to be presented to next Board meeting.	SB	OPEN	
063	10.9.14	Update on the development of the refreshed Autism Strategy to be presented to future meeting of the Board.	KR	OPEN	05.11.14 – Agreed refreshed Autism Strategy be presented to next Board meeting.
064	5.11.14	Proposals in respect of future integrated commissioning arrangements to be presented to next Board meeting.	ND	OPEN	
065	5.11.14	Representations to be made to the Council's Planning Committee and Cllr Steve Evans in respect of proposals concerning the development of a medium/secure unit in the near vicinity of New cross Hospital.	HH / AI	OPEN	